

THE CALIFORNIA STATE UNIVERSITY
GRIEVANCE FORM
LEVEL I
UNIT 3

Name: _____

Date of Submission to Campus: _____

Classification: _____

Name of CFA Contact or other

Department or

Representative: _____

Equivalent Unit: _____

Email Address of CFA Contact or other

Campus: _____

Representative: _____

Email address: _____

Election: Pursuant to Article 10.6 of the CFA/CSU Agreement, the grievant(s) elect(s) that the procedure under which this grievance shall be processed will be:

A: the **Contractual Procedure**

If no election made, the grievance shall automatically be processed under the contractual procedure.

B: the **Statutory Procedure** (Faculty Hearing Committee)

CFA is not the representative of record in a statutory grievance unless indicated by email authorization.

Claimed Violation(s)

Please list the Collective Bargaining Agreement terms (e.g. provision numbers) or other source(s) (e.g. campus policy) of rights alleged to be violated, misapplied, or misinterpreted.

Brief description of the grounds of the grievance: including names, dates, places, times, etc., (necessary for complete understanding):

Proposed remedy:

Identify available dates and times for consideration for a Level I meeting in the next 21 days:

Grievant Signature: _____ Date: _____

IMPORTANT NOTE: The collective bargaining agreement requires that all grievances be filed by:

1. Personal Delivery,
2. Certified Mail, with Return Receipt, or
3. Electronically (email) with scanned, signed copy.

CSU responses shall be provided to: (a) grievant(s); (b) CSU **Labor and Employee Relations** Campus ~~Relations and Dispute Resolution~~, Office of the Chancellor, laborrelations@calstate.edu; and (c) CFA, facultyrights@calfac.org

THE CALIFORNIA STATE UNIVERSITY
GRIEVANCE FORM
LEVEL II
UNIT 3

Date of Submission to the Chancellors Office: _____
Name of CFA Field Representative or other Representative: _____
Email of CFA Field Representative or other Representative: _____

Identify any relevant information raised in the Level I meeting but not contained in the Level I grievance:

Identify available dates and times for consideration for a Level II meeting in the next 21 days:

IMPORTANT NOTE: The collective bargaining agreement requires the grievant to attach a copy of the previous grievance response together with any documents presented at Level I.